

From: Vankeerbergen, Bernadette
To: [Babcock, Jennie](#); [Cole, Cathy](#)
Cc: [Craigmile, Peter](#); [Bronson, Denise](#)
Subject: Social Work 3402
Date: Wednesday, November 25, 2015 12:03:00 PM

Dear Jennie and Cathy,

On Thursday, November 19, the Natural and Mathematical Sciences (NMS) Panel of the ASC Curriculum Committee reviewed a proposal to offer a distance learning version of Social Work 3402.

Before taking a vote on the proposal, the Panel would like the following points addressed:

- This course can only fulfill the GE Data Analysis category for Social Work majors. It is not approved for university-wide GE. Request to please uncheck the GE box in curriculum.osu.edu since this is no longer a university-wide GE course.
- Provide classroom syllabus (so that Panel can compare the on-line version of the syllabus with the in-class version).
- Work with ODEE to adjust syllabus for on-line delivery. Syllabus needs to include the necessary language / information to help students navigate an on-line environment. If proctor/testing center is used for exam and there is a fee attached to this, then that information needs to be included on the syllabus.
- Please resubmit proposal via e-mail (vankeerbergen.1@osu.edu).

The faculty Chair of the NMS Panel is Professor Peter Craigmile, cc'd on this e-mail. Should you have any questions about the vote of the Panel, I encourage you to contact him directly.

I will return the course via curriculum.osu.edu to enable the College of Social Work to address the points above.

Regards,
Bernadette

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